

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
July 28, 2017  
MINUTES**

A meeting of the Board of Directors of the Metropolitan Human Services District was held on Friday July 28, 2017 at the Algiers Behavioral Health Clinic, located at 3100 General DeGaulle Drive, New Orleans, LA 70114. The meeting was called to order at 12:34 pm. Roll was taken and it was determined that a quorum was present.

Board members in attendance were Cathy Lazarus, MD, Michael Pechon, Marsha Broussard, MPH, D.Ph., Dr. Joseph Kanter, Sylvie Tran, and Gary Mendoza. Members that were absent were Sarintha Stricklin, Ph.D. and Charlotte Parent. Gary Mendoza, Chair, was the ranking member ran the meeting.

Other individuals present were MHSD, Rochelle Head-Dunham, MD Executive Director/Medical Director, Steven J. Farber, Deputy Director of Administration/General Counsel, Traci Brown, Chief Financial Officer, and Kimberly Bourque Executive Assistant to Dr. Dunham; Dawn Barras from Plaquemines C.A.R.E.

**Call to Order by Board Chair Gary Mendoza.**

**Motion to approve the June 30, 2017 Meeting Minutes.**

Motion to approve by Michael Pechon; 2<sup>nd</sup> by Dr. Joseph Kanter. All voted in favor.

**Chair's Report**

- Board Resolution to Accept the Legislative Auditor Questionnaire and Answers
  - Dr. Marsha Broussard moved to accept the Questionnaire; Michael Pechon 2<sup>nd</sup>. All voted in favor.
- Board Retreat: Proposed August 25, 2017, St. Bernard Parish; Proposed Agenda
  - The retreat is schedule to start at 9am. This is for educational purposes and required training in accordance with state law and Board policy.

**Executive Director's Report**

- Introduction of New Staff
  - MHSD new hires was discussed.
- Update on MHSD Activities
  - MHSD participated in the City of New Orleans, Behavioral Health Council Public Forum on July 27, 2017. Many community partners around the Greater New Orleans area were present. Dr. Dunham spoke about the development of a Recovery Oriented System of Care (ROSC). The City of New Orleans in partnership with MHSD will have federal partners helping to establish the ROSC. Dr. Dunham talked about the upcoming MHSD Family day on August 12, 2017 in St. Bernard Parish. She encouraged and asked that the board members participate in the event. MHSD has launched its new website, [www.mhsdla.org](http://www.mhsdla.org). Dr. Dunham informed the board members about the new emergency alert system implemented by MHSD. Dr. Kanter suggested that MHSD's IT department meeting with NOLA Ready. Dr. Dunham and Dr. Broussard will have an additional conversation to discuss notifying persons served.
- Fiscal/Budget
  - We are in the middle of closing out the 2017 fiscal year. The Legislative Auditors are in the process of completing their year-end audit. The Legislative Auditor's will meet with the board in September to discuss their audit findings. Traci Brown provided the board with the spend down report. The Board reviewed the FY18 budget. The FY17 Closeout Report will be finalized and presented to the Board for the next meeting. Gary Mendoza requested that a month-to-month comparison chart be included with the fiscal report each month. Michael Pechon made a motion to approve the FY18 Budget; 2<sup>nd</sup> by Dr. Kanter, all voted in favor.
- Quality Control Data Analysis
  - The board members reviewed the Quality reports.

**Parish Updates**

Mike Pechon updated the Board on the public officials from St. Bernard that have been invited to the MHSD Family Day to be held in St. Bernard Parish.

**Other Business**

None.

**Public Comment**

None.

The next meeting will be held on Friday, August 25, 2017 in St. Bernard Parish.

**Adjournment**

Motion to adjourn by Dr. Lazarus; 2<sup>nd</sup> Michael Pechon, all voted in favor. Meeting adjourned at 2:06pm.